SALMON RIVER CENTRAL SCHOOL DISTRICT 4/3/2017

Fort Covington, New York, 12937

518-358-6608

Queries and applications should be directed to Natascha L. Jock, School Business Executive, Salmon River Central School, Fort Covington, New York, 12937.

**POSITION AVAILABLE**:

 Audio Visual Aide – Residency Waived

**DATES FOR ACCEPTING APPLICATIONS**:

April 6, 2017 – April 16, 2017

**DATE FOR BEGINNING EMPLOYMENT**:

TBD

**WORK LOCATION**

Salmon River School District

**SALARY**

According to CSEA Contract

**TERMS OF EMPLOYMENT**

 10-month

**REPORTS TO**

 School Business Executive

**QUALIFICATIONS**

Graduation from High School and either

1. Associate Degree; or
2. One year of full-time experience in audio-visual work involving the operation and minor maintenance of a variety of audio-visual equipment; or
3. Two years of general clerical experience; or
4. Any equivalent combination of experience training.

Note: The position will be a provisional appointment pending civil service exam to be announced at a later date.

**JOB GOAL**

Ability to acquire working knowledge of the care, repair, cleaning and storage, minor repair and maintenance of audio-visual equipment; ability to readily acquire familiarity with and knowledge of terminology, procedures and equipment related to the school district, audio visual work; ability to operate a variety of audio visual equipment; ability to keep records and repair reports; ability to instruct and inform others in the operation of a variety of audio visual equipment; good hand eye coordination; manual dexterity; ability to get along with others; resourcefulness; physical condition commensurate with the job.

Salmon River Central School District does not discriminate on the basis of race, sex, creed, age, national ancestry, or handicapping condition. Under its Affirmative Action Policy, the District encourages qualified Native Americans to seek employment at Salmon River Central.